

WOODCOTE ALLOTMENTS FOR THE LABOURING POOR

STEWARDSHIP COMMITTEE

Minutes

of the committee meeting held on Tuesday 12 March 2019

Present: Rick Brightman (Chairman), Linda Booth, David Franklin, Susan Maguire, Bert Wilcox

- 1) Apology for absence was received from Nicky Bridge.
- 2) Minutes of the previous meeting held on 16 October 2018 were approved and duly signed by the Chairman.
- 3) **Matters arising** from Minutes of last meeting (not on agenda elsewhere):
 - a) It was suggested we put out the box for spare produce in a few weeks' time for surplus rhubarb for the Saturday coffee shop. **RB, All**
 - b) Wood chippings: we have had several deliveries organised by Sam Peates and these have been enthusiastically received and well used. Our thanks go to Sam for arranging these deliveries.
 - c) Working party: RB had completed the insulation of the water pipes and replaced faulty ball floats. The water tanks need to be drained and cleaned once the weather/temperature improves. **All**
 - d) DF advised that it would probably not after all be possible to bring a group of youngsters to help with odd jobs.
 - e) Articles for the Correspondent: Article 1 appeared in February, but Article 2 did not appear in the March edition. Since publication two vacant plots have been let so the article may well have prompted renewed interest.
- 4) **GDPR Policy:** LB gave the background to the requirement for an allotment Privacy Policy as part of the Parish Council's GDPR procedures (explained at the Trustees' meeting in October 2018). A copy of the draft proposed policy for the allotments had been sent to the committee members, and this was unanimously agreed. It was also agreed that all emails, including those to committee members, would be sent out "bcc" – blind copy. **LB, PC**
 - a) **Skip:** RB reported that last autumn the 12 cu m skip was almost filled, and an 8 cu m would have been too small. It was agreed that, funds permitting, we would ask for a 12m skip to be delivered from 11 April for 2 weeks. **RB**
- 5) **Site Monitoring:** It was agreed this should be carried out during the week after the skip goes, allowing time for people to have tidied up their plots, ie w/c 29 April. **RB, DF**
- 6) **Site Maintenance:** New plot markers are needed. The ones made by David Booth a few years ago are now disintegrated. The Parish Clerk has suggested using plastic drainpipe and painting the number on. An alternative could be a metal plate with a point on it to go into the ground. LB said she may have a piece of plastic guttering to test. Research on price comparisons will be needed. **LB, RB**

Main gate: RB reported that the top rail is rotting. He proposed cleaning out the rotten wood and filling with wood hardener and then cover and seal to try and stop the rot and lengthen the life of the gate. It would not be possible to replace the whole top rail. Additional battens could be added to strengthen it. **RB**
- 7) **Next meeting:** 6.00pm on Tuesday 7 May 2019 in the Red Lion.
- 8) The meeting closed at 7.00 pm.

Signed R Brightman
Chairman

Date 7 May 2019