Appendix C

Title	Village Hall Matters		Sept 2026
Author	Clerk to the Council		

7. Village Hall Matters

To note that the Village Hall Flat Roof replacement has now been completed, the final invoices paid and the Guarantee and Warranty certificates received – appended to this document.

The project came in at on time and with a budget of £90,996 + VAT. This included an in project uplift of £7,540.00 + VAT on the original budget of £83,456 + VAT for the additional timbers and extra insulation and the work to install it.

No snags have been reported to date and it appears to be water tight. The Parish Council, and by extension the Village Hall, have a year from project completion dated the 19th of August 2026 to report any building work/construction related snags to the contractors.

Some pooling was seen on the roof surface after rainfall by drone photography but it was negligible and dried very quickly.

The project risk register has been closed.

Appendix D

Title	Public Spaces and Tree Matters		September 2026
Author	Clerk to the Council		

8.1. To consider actions for the full sized football goal on the Village Green, noting 3 wheels are now broken, plus other various bolts.

The installation of the two 5-a-side football goals has been well received and they have been in use. The larger full sized goal is however still dragged out for practice sessions too. Unfortunately since the repair to the supporting strut and the replacement of the missing wheel , 2 further wheels have irreparably collapsed and require replacing.

There is one more spare wheel in the storage shed and the bolts to install it. Additional spare wheels are £92.04+ VAT each and that does not include delivery.

Would the Council considering funding a pair of new wheels.

8.2. Antisocial behaviour and petty vandalism on and around the recreation grounds.

The incidents of antisocial behaviour and vandalism on and around the recreation ground seem to have abated somewhat since our PCSO visited and initiated random evening patrols for a time.

Our Parish litter picker has noticed fewer ball bearings lying around and since the smashing of Cllr Bookers car windscreen no further damage has been reported.

The bike riding across the recreation ground has also not been in evidence for a couple of weeks.

One thing that was noticed during the summer was that our CCTV is only useful at close range. Though we moved the angle of one of the cameras in July anything at the far end of the car park or the other side of the recreation ground is generally of such poor image quality that it is pointless.

Would the Council considering exploring the installation of better CCTV.

8.3. To consider the costs to repair and refurbish the 3 village gates.

Chiltern Woodcraft have inspected the gates and given us the following report and recommendations:

Gate and damage description	**Images**	**Cost**

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1, Goring Road between Chambers place and Hatts. Entering village- Left post suffering serious decay on side wall (see attach pictures), recommend replacement of post. Broken slat on gate , recommend replacement. Sand down, under coat and top coat remaining timbers Existing village- sand down, undercoat and top coat.	 	
2, Oxford road @ Deans lane. Entering village, Filler needed on post side wall. Sand down, under coat and top coat remaining timbers. Existing village, One post visible , Sand down, under coat and top coat remaining timbers.		
3, Reading Road @ Tidmore junction. Entering village- Right hand post rotten at base , recommend replacement. Gate top requires small repair, possible replacement of broken slat (see attached picture) Sand down, under coat and top coat remaining timbers. Opposite posts/gates missing.		
	LABOUR	£2,200.00

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	MATERIALS	£575.06
	TOTAL	**£2694.40**

Appendix E

Title	Clerk's Report		July 2026
Author	Clerk to the Council		

9.1 To review the general action tracker.

Action Item	Assigned to	Created on	Due Date	Priority	Status	Progress %	Notes
Seek advice on costs for Public Toilet Build	Clerk	20/8/25		Low	**In progress**	*25*	Builders approached seem to want plans.
Put together costs for ongoing running and maintenance of public toilet	Clerk	20/8/25		Low	**In progress**	*25*	
Request usage stats from the 3 schools re the Car Park in term times	Clerk	28/8/25		High	**Parked**	*33*	Emailed Heads of the 3 schools 3/9/25. Cabin pre-school says they use 1 space everyday and 2 more occasionally. Carpark and traffic meeting held Langtree school have sent partial survey results received. Not heard back from the Primary school at all.
Update Parish Website	RFO	15/9/25		Medium	**In progress**	*70*	In progress
Hire of Disabled access portaloo for installation outside Village Hall for 3 months.	Clerk	19/2/26	6 months in 2026	High	**Completed**	*95*	initiative extended for further 3 months.
Explore improving public transport other than the x40	Clerk	6/5/26	none	Medium	**Parked**	*10*	No update from GFB.

Explore PC subsidising access for village residents to Oratory sports facilities	Cllt SC	6/5/26	none	Medium	**In progress**	*25*	NO response from Oratory. Please will a Cllr SC attempt contact.
Explore PC funding Youth Services	Cllr TO	6/5/26	none	Medium			No Update
Water bottle filling station near Village Hall Carpark playground	Clerk	6/5/26	none	Medium	**In progress**	*35*	Village Hall trustees happy to have one sited on VH. Clerk has found a wall mounted version which would not require digging up any pitch, path or pavement reducing installation costs. Link to drainage worked out.
							Elkay Outdoor ezH2O single arm Bottle Station LK4405BFEVG | WRG
Enter the Best Kept Village competition (or similar)	Cllt SC	6/5/26	none	Medium			No Update
Install planters by the 3 main village gates.	Cllt SC	6/5/26	none	Medium			No Update
Ask for a quote to repair and paint the 3 village gates.	Clerk	6/5/26	asap	High	**In progress**	*50*	Quote received from Chiltern Woodcraft August 2026

9.2 To receive an update on the Uncontrolled Raised Table crossing near the Co-Op.

A scheduled meeting with representatives from Exolium and Glanville finally took place on the 10th September.

Exolium gave their feedback to the solution design proposed by Glanville to mitigate any risk to the pipeline in constructing the raised table crossing. Unfortunately ,though previously advised by a former Exolium contact that the design approach was acceptable, the current advisor stated that the clearances above the pipeline were not sufficient and should be a minimum of 1.2m above the top of the fuel pipe. This would require raising the pavement and road by over 400mm higher than the already raised level in Glanville' s design. The knock on effects would be considerable along the Goring Road for traffic, entrances to properties along the road, the drainage systems and the junctions with Beech Lane and Bridal Path.

We explored, at the most basic level, diverting the pipeline locally. Without going into too many details Exolium quoted £750k as a ball park figure to increase the depth at which the pipeline lies. However the representative cautioned that it was laid at an unusually shallow depth and therefore there must be a reason why, implying that burying it deeper might not be possible anyway.

A full diversion of the pipeline bypassing the village would cost closer to £21 million.

It would appear that the project to create a safe crossing, controlled or otherwise, at that location is not within Woodcote Parish Council means. The clerk proposes considering alternative options and closing the consultation phase of the zebra crossing proposal

9.3 To consider supporting the Christmas Carols on the Green this year, approve appropriate actions and budget.

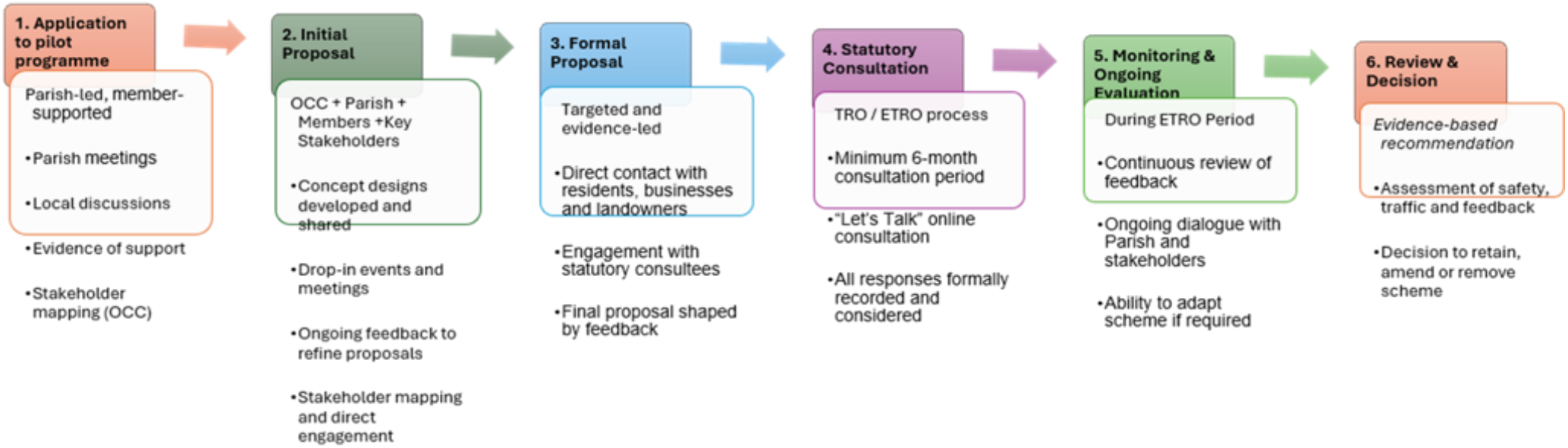
Meeting with the Vicar will take place on Wednesday the 16th prior to the meeting so the Clerk's report will be verbal.

9.4 To approve the PC response to requests from Goring PC for Woodcote PC support for the Battle Road/Elvendon Lane Quiet Lane proposal.

Goring Parish Council are going through a period of consultation with interested parties and we have not yet made our position clear about support or opposition to the proposal.

The process would be mapped out as per the below and they are still only at Step 1. OCC have suggested that a public questionnaire is produced to gain evidence of support or otherwise and Goring PC have enquired of Woodcote PC would like to input on the drafting of the questionnaire

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9.5 To approve two £35 training courses for the Clerk – Growing Climate Action Locally: Climate Comeback and Public Conveniences: Cost, pressure and practical solutions, with NALC.

The Public conveniences course seems timely in view of the next agenda item. The average cost for maintaining a public convenience seems to be around 25K p.a. Any practical steps to bring down the cost would be useful to know and understand.

The Climate Solutions course (online) also promises to share practical and achievable steps to embed climate action in the parish council's business.

9.6 To consider proposals for a permanent public toilet and agree actions.

The portaloo has already proved a marked success with universal approval when asked the direct question about whether the PC should spend money on a permanent toilet provision.

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Unfortunately when looking at where one could be built we come up against feasibility in terms of the basic requirements of accessibility and the provision of power, water and drainage. Building one in the location of the current portaloo is the most cost effective option at this time but will require the agreement of the Village Hall and some sort of formal agreement about the utility bills that will ensue. The position of the current portaloo has also created easy access to the tiled roof and therefore the flat roof for enterprising climbers. It probably follows that any more permanent structure would do exactly the same. Crucially it would also impact any plans the Village Hall might have to re-arrange their building.

A much easier option would be to install the composting toilet unit that was explored last year. This requires **no** utility connections, and is an asset that can be relocated if required. Servicing levels can be tailored to our requirements and the newest model allows for up to 2000 visits before any service is required.



The objection, last year, was that the units researched were flimsy and could be damaged. However there are many public installations that appear to be a success and on inspection it was pretty clear the Bumper was a lot more robust that the current Portaloo we have in place at the moment. The unit is not unattractive and could be placed almost anywhere.

As the Village Hall is a focal point in the village it could even go close to the front of the building under the trees and be visible from the road. To make it accessible a small extension to the paved area would be required as a wheelchair accessible path.

A high level quote for unit, installation and ongoing servicing costs has been requested.

Appendix I

Title	Correspondence received		September 2026
Author	Clerk to the Council		

13. To receive Items of correspondence and agree actions arising.

13.1. Letter from a resident regarding the Goring Parish Battle Road Quiet Lanes proposal.

Hi Pem,

Could you please pass on to the councillors my support for the proposed inclusion of Battle Road in OCC's Quiet Lane pilot scheme.

As a regular user of Elvendon Lane, I would welcome the introduction of a traffic filter on Battle Road to remove through traffic driving between Woodcote and Goring.

Elvendon Ln/Battle Rd is a single track lane with regular passing points. The road surface is poor, featuring many potholes and broken edges. There are poor sight lines. This makes it an unsuitable road for cars travelling at the speeds that are sensible on the parallel Reading Road. Despite this, its rural nature attracts people who drive too fast for the conditions. Whilst walking on the road I have to remain vigilant for cars coming around corners at unsafe speeds. Simply reducing the speed limit by putting up signs in a location with no enforcement would not change this behaviour.

The proposed pilot scheme would place a traffic filter somewhere on Battle Road, closing the road as a through route for cars, whilst maintaining access from one side of the filter or the other and also allowing use as a through route for walking and cycling. The expected effect of the filter would be to reduce the cars driving on the road to the very small number accessing sites along the road. The filter would likely be a gate that could be opened to provide a diversion when needed if the Goring Road is temporarily closed. It is a low-cost, easily reversible change to redirect traffic from a problematic road onto a satisfactory one. The impact of the filter would be assessed during the pilot period before deciding whether to make the filter permanent.

When I walk to Goring I take a cross-country route minimising my time on this road. While that route is fairly pleasant for most of the year, it is not good during particularly wet periods and is not suitable for cycling. Without the car traffic, Elvendon Ln/Battle Rd would be a much better route for walking and cycling between Woodcote and Goring. In particular, this would provide the best active travel route to our nearest train station.

From a higher level, I would also like to point out that this pilot scheme is exactly the type of activity that local governments should be doing. We should support our local councils to make low stakes attempts to improve their area for their residents. We should not be bad neighbours wishing to obstruct Goring trialling a Quiet Lane.