



Notice of a Council Meeting of Woodcote Parish Council

Wednesday 17th June 2026 at 19:30, Function Room, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 20th May 2026

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. To Receive Minutes of Committees

None.

5. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To discuss planning matters

5.1. To receive an update on the Salvation Army Housing Association discussion of last month, and NOTE, the response submitted by the Clerk under delegation.

6. Village Hall Matters

Appendix A

6.1. To receive an update on the Village Hall Roof

7. Public Spaces and Trees Matters

Appendix B

7.1. To receive an update on invitation to quote for tree survey on two trees on the rec.

9. Clerk's Report

Appendix C-Action Tracker

- 9.1. To review the general action tracker.
- 9.2. To approve response to requests for suggestions for Quiet Lanes
To consider proposing Tidmore Lane as a Quiet Lane.
- 9.3. To consider a quote for the renovation of the white entrance gates, on Goring Road and Red Lane.
- 9.4. To receive an update on the proposal for a Woodcote – Goring bus service, and agree actions.
- 9.5. To receive an update on the proposal for use of Oratory School sports facilities, and agree actions.
- 9.6. To receive an update on the proposal to install a water bottle filling station and agree actions.
- 9.7. To consider how to weed parish council areas of responsibility, including paths and playgrounds.
- 9.8. To consider hiring office space in the Community Centre whilst the Village Hall is closed this summer.
- 9.9. To consider a proposal for a Village Appraisal and agree actions.
- 9.10. To consider quotes for 5-a-side football goals and agree on supplier.

10. Finance 2026-2027

Appendix D

- 10.1. To approve the finalised payments list for May 2026, to approve payments for June 2026
- 10.2. To note the receipts for May 2026.
- 10.3. To note the reconciled bank balances, up to 31st May 2026.

11. Approve Finance Related Governance Documents

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| 11.1. Statement of Internal Controls | Appendix E |
| 11.2. Effectiveness of Internal Audit | Appendix F |
| 11.3. Expenses Policy | Appendix G |
| 11.4. Financial Risk Assessment and Management | Appendix H |
| 11.5. Grants Policy | Appendix I |
| 11.6. Investments Strategy and Reserve Policy | Appendix J |

12. To receive Items of correspondence and agree actions arising.

- 12.1. Letter from a resident on Greenlane about unsightly mess on the verge

13. Matters for future discussion.

14. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

15. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw. Confidential Papers

- 15.1. Consider quotes and approve contractor and budget for Village Hall replacement roof, including consideration of additional hours for the Clerk as the PC's interface with the Contractor.
- 15.2. To consider quotes for 5-a-side football goals

16. To confirm the date of the next meeting – 15th July 2026

Items for the next agenda to be submitted to the Clerk no later than 09th July for inclusion on the next agenda