



Notice of a Meeting of Woodcote Parish Council

Wednesday 18th February 2025 at 19:30, Function Room, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 21st January 2026

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Vacant Seats [Representation of the People Act 1985 s21]

4.1. To note due to the absence of Cllr Ellis for a period of greater than 6 months, a casual vacancy arose. The notices being duly posted, and subject to receiving confirmation from SODC that no election has been called, the position can be filled by Co-option.

4.2. In the event an election has been called, to approve funds up to £8,000.00 for election expenses and polling cards.

4.3. In the event an election has not been called: To note the council has 1 vacant seat and receive and consider applications from candidates. Candidates to be invited to make verbal representations, Cllrs will have the opportunity to ask candidates a few questions before proceeding to vote. Note: If a candidate is unable to attend the meeting, the application can still be considered and voting will be based on the application only.

4.4. To approve co-opting members to fill the vacant seats.

4.5. To receive declarations of acceptance of office from newly co-opted councillors.

To be countersigned by the Clerk, at which point the new councillor(s) may join the meeting

5. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To approve responses to the request to consult on planning applications

5.1. P25/S2564/FUL - Meadow View Beech Lane – APPEAL

An appeal has been deposited with Planning Inspectorate in response to the refusal of planning permission.

To approve whether to make any additional comments regarding this application, once it is live on the Appeals website, or to submit the original comments again – as they are not listed on the SODC website.

To note decisions of the Planning Authority

5.2. P25/S3372/O – Bridal Path – **DECISION DEADLINE EXTENDED**

'The determination date has been extended as the applicant recently submitted additional information. In order for the Council to properly assess this new material it was necessary to allow more time so that the application can be considered fully and fairly.'

WPC Response: Objected with comments

5.3. P25/S3665/S73- Fernwood House Goring Heath RG8 7SJ – **GRANTED**

Variation of condition 2 (Approved plans for incorporation of existing manege into residential curtilage of new house with associated landscaping together with the proposed erection of ancillary buildings/structures and an external swimming pool) on planning application

WPC Response: No OBJECTION

6. To approve responses to consultations on non-planning matters.

Appendix A

6.1. Local Government Reorganisation – Oxfordshire – Central Government Consultation

Appendix A is a consolidated list of the questions asked for each of the following proposals in a single spreadsheet less any personal data required to submit a response.

- One Oxfordshire Proposal
- Two Councils Proposal
- Three Councils Proposals

7. Village Green & Folly Field Matters

Appendix B

7.1. To approve uplift to quote for repair of the wooden fence between the car park and the recreation ground.

7.2. To note that the construction of the new Resin path is taking much longer than anticipated due to the weather with some additional costs incurred

7.3. To note the current practice goal, believed to have been installed by the original village green committee is damaged. To agree actions.

Actions could include, but not limited to: Repair current goal (unlikely, plastic); seek quotes for a replacement – consider replacing with metal, for better longevity; remove broken goal and potentially not replace; etc.

8. Village Hall Roof

Appendix C

- 8.1. To review application(s) for the post of VHR Project Manager
- 8.2. To note that the PC has contracted with AKSWard to do an updated survey of the flat roof as both AKS and Jonathan Headland declined to confirm that the flat roof condition posed no risk to users of the village hall.
- 8.3. To approve the creation of a Village Hall Roof Repair Project Committee who meet at more regular intervals than the full Council. To appoint members and approve the Term of Reference.

9. Uncontrolled Pedestrian Crossing - Goring Road

Appendix D

- 9.1. To review OCC costs for lighting design around the proposed crossing.

10. Village Trees

- 10.1. To receive an update on the Greenmoor Ponds Ash Tree Felling project.
The Forestry Commission officer considering the felling licence has requested a site visit to view the proposed felling to confirm that no restocking will be required. Date still unknown. The application for road closures has been granted.
- 10.2. To receive an update of the planting of the tiny/Miyawaki forest project.
The project will have to be postponed to the next planting season, winter 2026, as the resin path construction has been delayed.
- 10.3. To receive an update on the proposed plan for a small orchard in Wayside Green.

11. Neighbourhood Plan 3

- 11.1. To approve embarking on NP3, and ask the Working Group to meet and progress.
- 11.2. Noting the appointment of members to the Working Group in May, to approve Terms of Reference for the Working Group
- 11.3. To appoint further members if applicable.

Appendix E

12. Clerk's Report

Appendix F

- 12.1. To review the General Action Tracker
- 12.2. Public Toilet to receive an update from Cllr Pritchard regarding the costs of a containerised temporary toilet.
- 12.3. Review the village suggestions to improve village life to date.

Action Tracker

13. Community Emergency Planning

Appendix G

- 13.1. To consider actions for creating an Community Emergency Plan.
Could include, creating a working group; populating the OCC template; call for volunteers; delegate to the Clerk to create etc.
Appendix G is a starter template.

14. Finance 2025-2026

Appendix H

- 14.1. To approve the finalised payment list for January and approve payments for February 2026
- 14.2. To note receipts for January 2026.
- 14.3. To note the reconciled bank balances for January 31st 2026.
- 14.4. To review the Community Infrastructure (CIL) balance and expenditure – No Update.
- 14.5. To note, the Redwood Interest rates are dropping, from 3.75% AER, to
 - 3.50% AER, 29th March 2026
 - 3.25% AER, 30th May 2026

15. To receive Items of correspondence and agree actions arising.

Correspondence

- 15.1. Bus Company response to an enquiry about their Christmas and New Year holiday timetable was that 'there is insufficient passenger demand to service Woodcote when special time tables apply'.
- 15.2. Relating to another application to fell trees around the Chiltern Rise Development and the possible removal of TPOs in the area.
- 15.3. Relating to the future Church Farm Car Park.
- 15.4. Relating to a groups of residents proposal to Langtree School about a new car park for the school accessed via Greenmoor.

16. Matters for future discussion.

17. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

18. To confirm the date of the next meeting: 18th March 2026.

Items for the next agenda to be submitted to the Clerk no later than 11th March.