

Notice of a Meeting of Woodcote Parish Council

Wednesday 19th November 2025 at 19:30, Function Room, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting: Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 22nd October 2025

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To approve responses to the request to consult on planning applications

4.1. P25/S3372/O – Bridal Path

Outline Application for the development of 41 dwellings forming a later living community, including a community hub building, access from Bridle Path, infrastructure, open space and landscaping. All matters reserved except for means of access.

To note other applications, not consulted on

4.2. P24/S2684/FUL - Byways Beech Lane, Woodcote, RG8 0PY - **AMENDED**

Construction of a dwellinghouse. (The amendment is for: Additional ecology information received 24 October 2025)

To note decisions of the Planning Authority

4.3. P25/S2902/HH - Rosewood Behoes Lane Woodcote– **GRANTED**

Proposed single-storey detached outbuilding.

WPC Response: NO OBJECTION

5. Village Green & Folly Field Matters

Appendix B

- 5.1. To discuss site of new village resin path with regard to FA recommendations around player safety and PC tree policy. Approve final location if required.

6. Village Hall Roof

Appendix C

- 6.1. To discuss the Chair of the Village Hall Trustees' notes on the Village Hall as it pertains to the point below in that it identifies a requirement for a project manager who would produce the request for tender/invitation to tender.
- 6.2. Subject to point 6.1 above to review and approve the new tender pack prepared by the Clerk for felt and sika roof repair options on the flat roof area of the Village Hall.

7. Village Trees

- 7.1. To receive an update on the Greenmoor Ponds Ash Tree Felling and the Miyawaki Forest Tree projects.

8. Greenmoor Ponds Restoration

Appendix D

- 8.1. To consider the Woodcote Conservation Groups request expand the project to include improving the paths, drill new ground water monitoring holes and replant aquatic and semi aquatic plants in the pond, estimated budget £10,000. See confidential session at end of meeting to consider quotes.

9. Clerk's Report

- 9.1. To review the General Action Tracker **Action Tracker**
- 9.2. To discuss the siting for the 3rd SID in the village. **Appendix E**
- 9.3. To note, and agree any actions, if any, the felling of a mature Sycamore tree with a TPO and aggressive trimming of other trees around it on the Reading Road on the boundary with Chiltern Gardens.
- 9.4. To discuss possible requirement for a No exit sign for in entry side of the car park. Cars are exiting at this point which is hazardous for users not expecting vehicles to be coming from the 'wrong' direction and to approve a budget to paint the additional missed parking lines (to be painted by PC staff)
- 9.5. To discuss the alternative traffic calming measures on the Goring Road crossing by the coop, and to approve moving forward with the recommended raised table -approximate total budget £60K from CIL.
- 9.6. Public Toilet to receive an update from Cllr Pritchard re the costs of a containerised temporary toilet.
- 9.7. To approve purchase of 1-off Edition 14 of Arnold-Baker on Local Council Administration, £144 + £5.40 postage, and approve disposal of 1-off copy of the 13th Edition.

10. Finance 2025-2026

Appendix F

- 10.1. To approve a grant requests
 - Woodcote Conservation Group, £340, for FY2026-2027, LGA 1972 s137
 - St. Leonards PCC, Grass Cutting, £1000, LGA 1972 S137
 - Citizens Advice Oxfordshire, £750, LGA 1972 s142, 2A(a)
- 10.2. To approve the finalised payment list for October 2025 and approve payments for November 2025.
- 10.3. To note receipts for October 2025.
- 10.4. To note the reconciled bank balances for 31st October 2025.
- 10.5. To review the Community Infrastructure (CIL) balance and expenditure.

11. Finance 2026-2027

- 11.1. To consider a draft the Three to Five Year Long Term Plan
To follow after the agenda is released.
- 11.2. To approve the budget for 2026-2027
- 11.3. To approve the precept request for 2026-2027

Appendix G1

Appendix G2

12. To receive Items of correspondence and agree actions arising.

None.

13. Matters for future discussion.

14. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

15. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw. **Confidential Papers**

- 15.1. Tender for Greenmoor pond boreholes for ongoing monitoring services.

16. To confirm the date of the next meeting

The next ordinary meeting should be held on the 17th December 2025, subject to the precept and budget for 2026-2027 being approved at this meeting, the Clerk team propose the next meeting be the regularly scheduled 21st January 2026

Items for the next agenda to be submitted to the Clerk no later than 10th December or 14th January as applicable for inclusion on the next agenda