Appendix A

Title	Planning Matters
Author	Clerk
Meeting	Woodcote Parish Council Meeting – 20th August 2025

5.1. To approve response to SODC, whether this Council will take on the long term ownership of the green spaces at the Church Farm development.

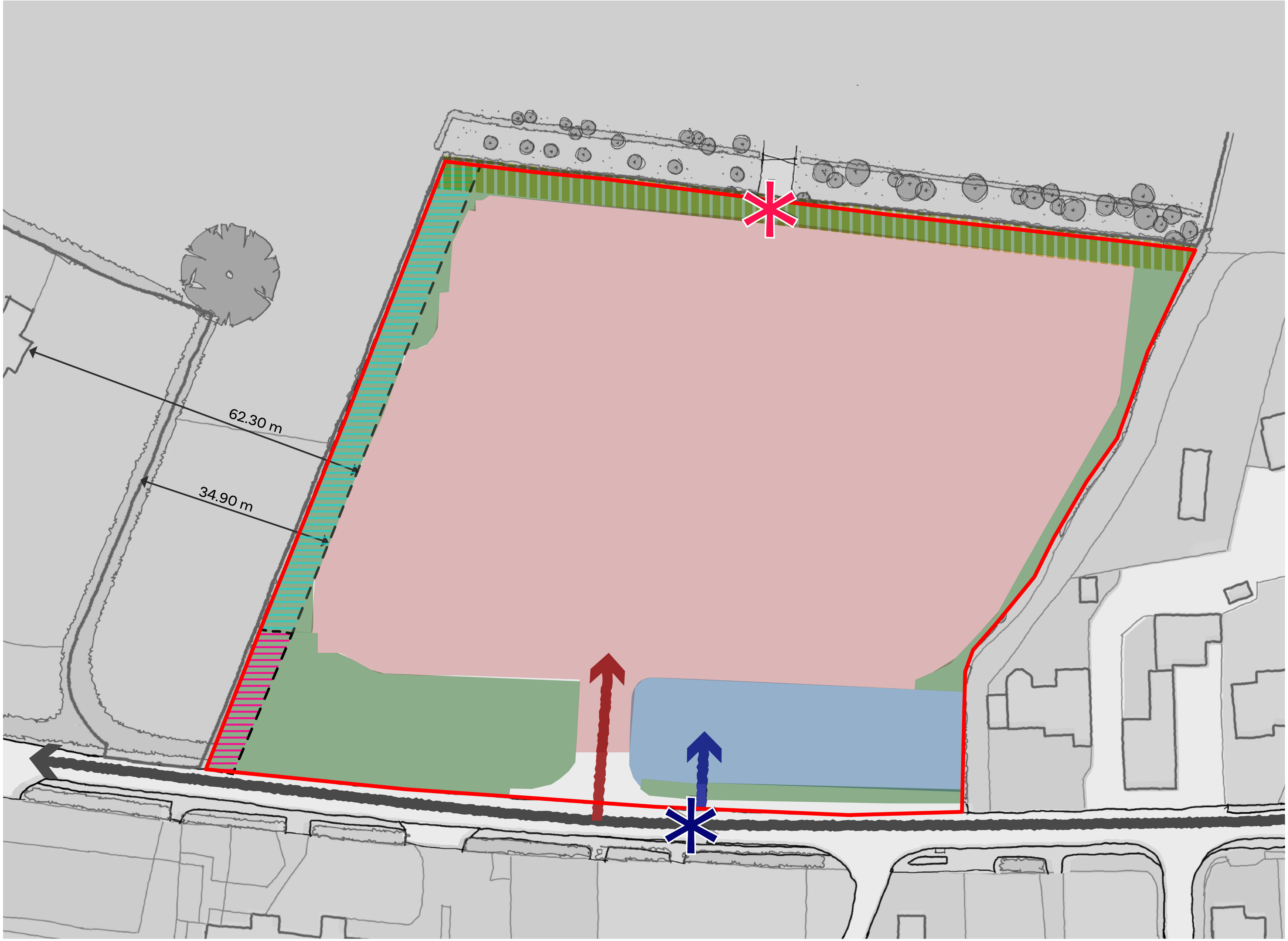
E-mail received:

I am the case officer dealing with this application and we are currently working through the s106 to secure the relevant infrastructure for the development (affordable housing, open space, transport improvements and education contributions etc.)

The application proposes a small amount of open space within the site, (see attached plan) and I am required to ask whether Woodcote Parish Council would have any interest in taking on the management and maintenance of these areas. Otherwise, the s106 will secure that these areas are covered by a Management Company.

I would be grateful if you could confirm at your earliest convenience.

[Plan Follows]



- Site boundary
- Reading Road
- Access to the site
- Pedestrian access to the car park
- Residential development (1.0 ha.); Max. 2 storeys in height (8.5m max. ridge height from finished floor level) - To contain 385 sq.m. / 0.03 ha. of open space within the development area
- Car Park to meet principle of the Woodcote Neighbourhood Plan 2013- 2035 requirement
- 5m buffer to built form from the site boundary
- 5m buffer to built form from the site boundary to include 3m hedgrow planting and 2m maintenance strip
- Open space and planting including attenuation area
- Area for native tree and hedgerow planting as per policy published within Woodcote Neighbourhood Plan 2013- 2035
- Pedestrian crossing
- Indicative location for agricultural access, subject to detail

0 5 25
SCALE (m)
[1:500]

Land to East of Church Farmhouse, Woodcote

on behalf of Lone Star Land Ltd.

drawing no.	SK03	drawing	Land Use Parameter Plan
revision	G	scale	1: 500 @ A2
drawn by	ZP	checked by	AR
date	13.02.2025	job no.	635827

N

Urban Design Studio
savills

Parish	Number of dwellings 2025-2026	Number of Cllrs	Homes per Cllr
Benson	2302	12	192
Berinsfield	1115	12	93
Chalgrove	1339	11	122
Cholsey	2001	13	154
Crowmarsh	956	12	80
Garsington	815	9	91
Goring**	1585	10	159
Rotherfield Peppard	711	10	71
Sonning Common	1825	12	152
Watlington	1429	14	102
Wheatley	1930	15	129
Woodcote	1098	10	110

** Note, Goring used to have 12 Cllrs, and it was dropped in a previous review. As significant number of homes have been built since, and will continue to be built due to the neighbourhood plan.

Average	121
Median	116

Removing the outliers, with > 150 homes per Cllr

Parish	Number of dwellings 2025-2026	Number of Cllrs	Homes per Cllr
Berinsfield	1115	12	93
Chalgrove	1339	11	122
Crowmarsh	956	12	80
Garsington	815	9	91
Rotherfield Peppard	711	10	71
Watlington	1429	14	102
Wheatley	1930	15	129
Woodcote	1098	10	110

Average	100
Median	97

Noting that the neighbourhood plan is still to deliver a notable number of homes, propose seeking to increase number of Cllrs to 12.

At 12, the current quorum of 4 remains the same, so will not negatively impact the council if not all the seats are filled.

Woodcote	1098	12	92

As shown above, increasing to 12 now, does bring the number of dwellings per cllr below the average, however for every 12 homes built the number will incease to be closer to the average of 100.

NOTE: the analysis has been comppleted using number of dwellings, as number of electors is not as readily available

Community Governance and Electoral Issues Committee

South Oxfordshire District Council
Listening Learning Leading

Report of head of legal and democratic

Author: Steven Corrigan, Democratic Services Manager

Telephone: 07717 274704

E-mail: steven.corrigan@southandvale.gov.uk

To: Community Governance and Electoral Issues Committee

DATE: 8 July 2025

Community Governance Review - proposal and timing

Recommendation

1. To consider a proposal to commence a community governance review in the autumn of 2025.
2. To request officers contact parish and town councils advising them of the forthcoming review and inviting the submission of matters for review.

Implications (further detail within the report)	Financial	Legal	Climate and Ecological	Equality and diversity
	Yes	Yes	No	No
Signing off officer	C Clements	P Connell	H Saunders	R Lewin-Leigh

Purpose of report

1. To invite the committee to consider a proposal to commence a community governance review in the autumn of 2025.

Corporate Objectives

2. Community governance reviews contribute to the council's corporate plan theme of participation, accessibility and accountability.

Background

3. Local authorities (in the case of two-tier areas, district councils) have had powers to review parish arrangements for many years. Until 2007, any proposals for change resulting from such reviews had to go to the relevant secretary of state for approval. The Local Government and Public Involvement in Health Act 2007 (the

2007 Act) changed that and gave full powers to local authorities to implement proposals without reference to central government. The Act created the title of community governance reviews (CGR) to cover such activity.

4. There is no duty on the council to carry out a CGR unless it is petitioned to do so. Rather, it is a permissive power. The guidance offers the following pieces of advice on what might trigger a CGR:

   it can be helpful to undertake community governance reviews in circumstances such as where there have been changes in population, or in reaction to specific or local new issues

   over time communities may expand with new housing developments. This can often lead to existing parish boundaries becoming anomalous as new houses are built across the boundaries resulting in people being in different parishes from their neighbours. In such circumstances, the council should consider undertaking a community governance review

   councils should exercise their discretion, but it would be good practice to consider conducting a review every 10-15 years

5. A community governance review is a legal process whereby the council will consider and undertake consultation on matters identified for review and agree any changes. A review can consider:

   - Altering the existing boundary of a parish.
   - Creating, merging or abolishing parishes.
   - Changing the name of existing parishes.
   - The electoral arrangements for parishes (e.g. how many parish councillors are required and parish warding).
   - Grouping parishes under a common parish council, or de-grouping parishes.
   - The “style” of a parish (enabling an area to be known as a town, community, neighbourhood or village rather than a parish).

6. In the conduct of a review, the council has to be mindful of Part 4 of the Local Government and Public Involvement in Health Act 2007 and Guidance on Community Governance Reviews that has been issued by the Department for Communities and Local Government and The Local Government Boundary Commission for England (LGBCE). The council has a duty to ensure that community governance within the area under review meets the ‘Community Identity’ test. Community governance should:
   - reflect the identities and interests of the community in that area;
   - be effective and convenient, and
   - take into account any other, non-parish, arrangements for the purposes of community representation or community engagement in the area.

7. South Oxfordshire District Council undertook a comprehensive review of the whole district in 2013/14 and again in 2021/22 with specific parish reviews undertaken in the interim.

8. At its meeting on 29 November 2022, this committee agreed to undertake a further district wide community governance review prior to the 2027 elections to allow for any changes agreed to be implemented at the scheduled elections in May 2027.

9. Officers propose that they contact all parish/town councils and parish meetings inviting them to submit any requests for matters to be considered for review which will be initially considered by this committee prior to the publication of a terms of reference. The following paragraphs set out details of requests received to date and other matters for consideration.

Issues for review

10. Six parish councils have submitted, or indicated an interest to submit, issues for review since the last review.

- Benson Parish Council – request to increase the number of parish councillors
- Ewelme Parish Council – request to increase the number of parish councillors
- Eye & Dunsden – request to increase the number of parish councillors
- Highmoor Parish Council – merger with a neighbouring parish
- The Baldons Parish Council - request to merge Marsh Baldon and Toot Baldon parishes and increase the number of parish councillors
- Stoke Row Parish Council - request to increase the number of parish councillors

11. The review of electoral and boundary arrangements in Oxfordshire undertaken by the Local Government Boundary Commission for England (LGBCE) during 2023/24 and implemented at the county council elections in May 2025 provided for revised parish electoral arrangements at parish level. As part of an electoral review, the LGBCE are required to have regard to the statutory criteria set out in Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009 (the 2009 Act). The Schedule provides that if a parish is to be divided between different divisions it must also be divided into parish wards, so that each parish ward lies wholly within a single division. The recent review resulted in new parish warding arrangements for Didcot, Henley and Thame which will become effective for the May 2027 elections. The new arrangements provide for the following:

- Didcot Town Council will comprise 21 councillors, as at present, representing eight wards: All Saints with 5 councillors, Broadway with 1 councillor, Jubilee with 1 councillor, Ladygrove with 6 councillors, Millbrook with 1 councillor, Northbourne with 3 councillors, Orchard with 1 councillor and Park with 3 councillors. The table below sets out both the current arrangements and the changes included as part of the LGBCE review:

	Current parish warding (total 21)	May 2027 parish warding due to LGBCE review (total 21)
All Saints	5	5
Broadway	n/a	1
Jubilee	n/a	1
Ladygrove	6	6

Millbrook	1	1
Northbourne and Orchard	4	n/a
Northbourne	n/a	3
Orchard	n/a	1
Park	5	3

- Henley-on-Thames Town Council will comprise 16 councillors, as at present, representing three wards: Henley North with 8 councillors, Henley South with 5 councillors and Newtown with 3 councillors. The town is currently divided into North and South wards each with 8 councillors.

- Thame Town Council will comprise 16 councillors, as at present, representing two wards: Thame East with 15 councillors and Thame West with 1 councillor. The town is currently divided into South and North wards each with 8 councillors.

12. To date the council has not received any requests to undertake a CGR of these revised parish arrangements. The committee is invited to consider whether it wishes officers to contact the town councils for views on these arrangements and the option of a review of the new arrangements. The committee should note that because these arrangements were established as part of the recent electoral review this council cannot make any changes to these arrangements for a period of five years without the approval of the LGBCE.

13. In addition, officers propose one item for review in respect of the parish boundary dividing residents at Linnet Close between Clifton Hampden and Dorchester parish.

Terms of reference

14. The 2007 Act requires the council to publish terms of reference for the review, which must specify the issues under review. The committee will be invited to agree the scope of the review and also a timetable for carrying out the review including dates for consultation at a future meeting. The review must be completed within 12 months of the publication of the terms of reference.

Financial Implications

15. Under the Local Government and Public Involvement in Health Act 2007, local authorities have responsibility for undertaking CGRs. The process is prescribed and involves officer time and other associated costs, such as postage and printing. These costs will be met from within existing budgets.

Legal Implications

16. The Community Governance and Electoral Issues Committee has delegated authority to deal with all matters relating to parish community governance reviews.

17. In carrying out a CGR the council must follow the requirements laid down in the Local Government and Public Involvement in Health Act 2007. It must also pay heed to the joint guidance on CGRs published by the Communities and Local Government Department and LGBC.

18. The council will implement any changes by making a reorganisation of community governance order.

Climate and Ecological Emergencies Implications

19. There are no climate or ecological implications arising from this report. As agreed with the climate team, use of the climate impact assessment tool is not required for this report.

Equalities implications

20. There are no direct equalities implications arising from this report.

Risks and Options

21. There is no statutory requirement to undertake a CGR.

22. There is a risk that someone could challenge the outcome of a particular review item through judicial review. Council officers will mitigate against this by ensuring that at all times the council follows the requirements laid down in the 2007 Act and guidance.

23. The main risk is that the council fails to meet the statutory requirement to complete the review within 12 months of publishing the terms of reference. The terms of reference for the review will set out the timetable for the review – to ensure that it is completed well within 12 months.

Conclusion

24. The committee has previously agreed to undertake a community governance review prior to the elections in 2027. The committee is invited to consider whether it still wishes to undertake a review, and whether it wishes officers to invite all parish/town councils and parish meetings to submit items to be considered within such a review.

Background papers

None

Appendix B

Title	Village Hall Matters	
Author	Clerk to the Council	
Meeting	Woodcote Parish Council Meeting – 20st August 2025	

7.1. To receive a report on the Village Hall Roof Tender

To date 6 companies have been asked to quote and 3 have expressed an intention to do so by the new 18th August 2025 deadline. One more has declined and no response was received from the sixth.

Site visits have taken place with two of the companies and a third has submitted a request for more information (RFI). The RFI has been responded to by the architects and shared with all companies invited to tender.

Quotes that do arrive by the deadline will be detailed in the confidential papers.

7.2. To receive a report on proposed site for a public toilet at the village hall.

The Clerk and Trustees of the Village Hall met on Monday the 28th July 2025. After a tour of the Village Hall building they are in agreement about the most suitable possible site for the new public toilet. This site has the added advantage of not materially impacting the workings of the Village Hall facilities or require new mains plumbing to be installed.

The original option proposed by the Clerk was to use the current disabled toilet at the end of the village hall at the foot of the stairs to the Youth Club. This would have provide both baby changing facilities and disabled access using the already existing ramp.

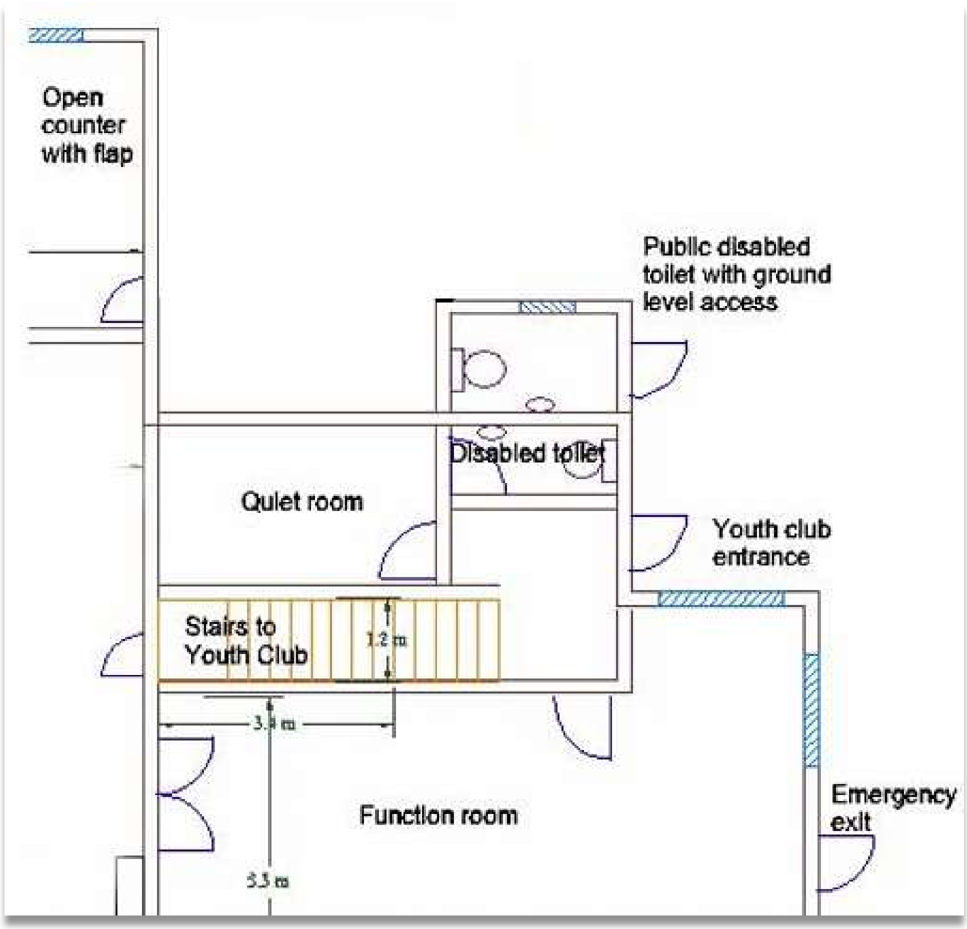
Unfortunately it would have required a new wall and door to shut off the access to the youth club area and would also have meant that the Quiet Room adjacent to the toilet be locked.

The VH Trustees also pointed out that during Youth Club hours these toilets would need to be closed to the public. So whilst advantageous in that it would require minimal build costs it does impact both the Youth Club area and the hours of operation. In addition there would be considerations around the overall hygiene of siting an unmanned public toilet at the entrance to the Youth Club and the main Function Room in the Village Hall.

The VH Trustees have put forward the following two alternative options:

Option 1:

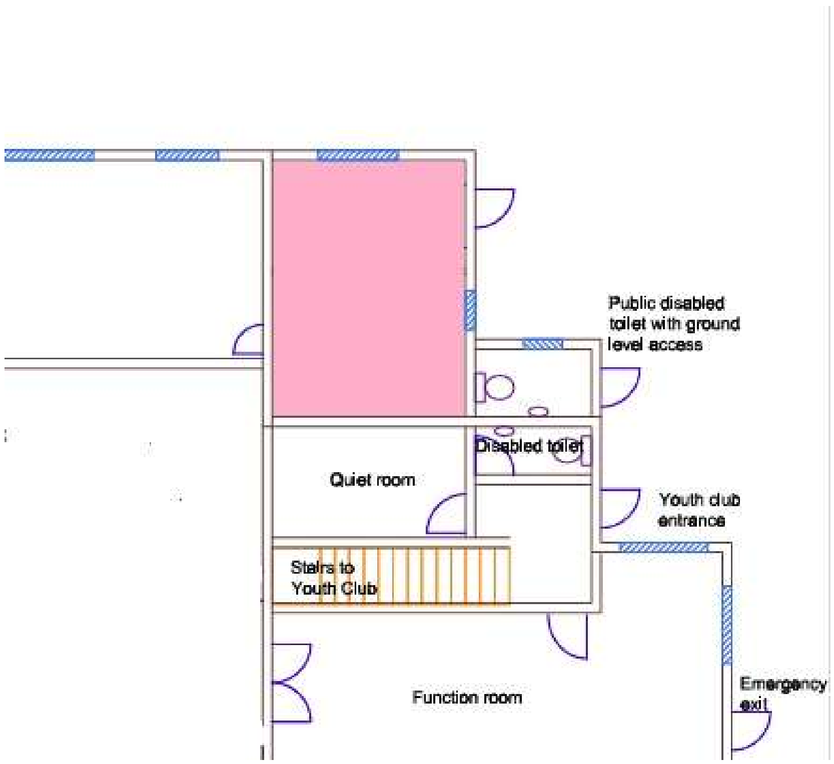
A purpose built annex to the disabled toilet *outside* the current building footprint. This would have the advantage of being built to specification *and* be at ground level requiring no special access ramp. It is envisioned that the plumbing for both supply and waste would be shared with the existing internal disabled toilet. It would also operate completely independently from Village Hall hours and activities.



Option 2:

A purpose built annex to the disabled toilet *outside* the current building footprint *and* built into an expansion of the Village Hall into the South West corner. In addition to the same advantages of Option 2 this would mean the public toilets would not be impacted by any future plans for the Village Hall.

As the expansion of the Village Hall is not currently a live project the Village Hall Trustees propose the construction of just the shell walls for any future extension (the pink section) during the build of the public toilet.



ACTIONS TRACKER

18/08/2025

Action Item	Assigned to	Created on	Due Date	Priority	Status	Progress %	Notes
Liase with VH Trustees re public toilet site	Clerk	16/7/25	20/8/25	Medium	**In progress**	*50*	Site identified. Brief proposal written up Clerk
Schedule session with MalcolmSmith regarding Planning applications and responding with regard to Village Plan.	Clerk	16/7/25		Low	**In progress**	*25*	Potential dates circulated to Cllrs. Awaiting availbility.
Schedule call with Glanville and Cllrs. Invite Cllr Filipova-Rivers and Representative for OCC Highways	Clerk	16/7/25	13/8/25	High	**Completed**	*100*	Glanville availability circulated to Cllrs KD, SP and HB. OCC Highways contact is Jon Beale.
Borehole. Feasibility exploration	Cllr KD	16/7/25		Low	**In progress**	*12*	
Invite further quotes for second resin path	Clerk	16/7/25	18/8/25	High	**In progress**	*75*	Butler & Proctor will respond to RFQ. Dan Hazell has already responded to the RFQ.
Ask Kings to cut village hedges asap as per 24/25 contract.	Clerk	16/7/25		High	**In progress**	*75*	Kings will cut all hedges first week in Sept and the car park hedge has already been done on 8th August.
Create an Actions tracker and project report	Clerk	28/7/25	20/8/25	Medium	**In progress**	*90*	Circulating for feedback

PROJECTS STATUS

18/08/2025

Project	Status	Progress %	Budget Est	Budget+/-	Notes	Next Steps
Resin Path	In progress	*75*	50-90K		3 Quotes received. Awaiting one more.	Consider quotes and make decision on works spoils. Potential to use waste to create possible bike pump track on Follyfield or another play area as part of parked Green spaces project.
Zebra Crossing by CoOp	Delayed	*0*	120k		Landowner will not permit any standard construction process.	Cllrs to bottom out all options with Glanville.
Village Hall Roof	In progress	*25*			Quotes expected by 18/08/25 from: 1. Lemontree Property Improvments 2. County Construction Ltd 3. Wooldridge & Simpson Site visits have taken place for two of the companies. Some RFI's have been submitted, and answered, by WWA.	
Green Spaces	Parked	*0*				
Greenmoor Pond	Completed	*100*	11560.87			
Public Toilet	In progress	*10*			Potential sites identified with VH Trustees.	Early draft proposal to be presented to Clls at next council meeting.

Section 3 – External Auditor's Report and Certificate 2024/25

In respect of **Woodcote Parish Council**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit,** it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/ .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2024/25

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

The Internal Auditor has provided a "Yes" response at control objective K on their report. This suggests that the council correctly claimed exemption from audit in the previous (2023/24) year. As the council was not exempt and did not claim exemption, the answer to this control objective should have been "Not Covered"

(continue on a separate sheet if required)

3 External auditor certificate 2024/25

We certify/ that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

*We do not certify completion because:

External Auditor Name

MOORE

External Auditor Signature: Moore

Date: 05/08/2025

Appendix F

Woodcote

PARISH COUNCIL

NOTICE OF CONCLUSION OF ANNUAL AUDIT

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025
Accounts and Audit Regulations 2015

1 **The audit of accounts for Woodcote Parish Council for the year ended 31st March 2025 has been completed and the accounts have been published.**

2 **The Annual Return is available for inspection by any local government elector in the area of Woodcote, South Oxfordshire on application to:**

Responsible Financial Officer, L White

Parish Office, Village Hall
Reading Road, Woodcote
RG8 0QY

Accounts@WoodcoteParish.gov.uk, 07708607711

Appointments during Sept & Oct 2025, by arrangement.

3 **Copies will be provided to any person on payment of £1 for each copy of the Annual Return**

Announcement made by Mrs L White

Responsible Financial Officer

LWhite

Date of Announcement

08th August 2025

Title	Finance 2025 - 2026
Author	Responsible Financial Officer
Meeting	Woodcote Parish Council Meeting – 20th August 2025

11.1. To note the Local government services pay agreement 2025/26 has been finalised, and will be back dated to 1st April 2025, in the September payroll for all applicable employees

The pay award is agreed nationally, and applicable to all employees on the model contract, following the scale point structure for salary.

This is a contractual obligation and noted, for more information, see SLCC Website.

Appendix G

11.2. To approve the finalised payment list for July 2025 and approve payments for August 2025.

July

Voucher No	Date	Net	VAT	Total	Description	Supplier
82	31/07/2025	£ 2.40	£ -	£ 2.40	Bank Fees	Unity Trust Bank
67	25/07/2025	£ 66.13	£ 13.23	£ 79.36	Internet services	British Telecom (BT)
58	18/07/2025	£ 266.49	£ 53.30	£ 319.79	Waste collection	Shield Maintenance Ltd
59	18/07/2025	£ 740.00	£ 148.00	£ 888.00	Tree care	South Bucks Tree Surgeons ltd
63	17/07/2025	£ 1,685.56	£ 337.11	£ 2,022.67	Grass cutting contract	M & C Landscapes
64	17/07/2025	£ 740.00	£ 148.00	£ 888.00	Tree Watering	Darren Marcham (Agricultural Engineering Ltd)
65	17/07/2025	£ 10.00	£ 2.00	£ 12.00	Mobile Phone SIM Costs	GiffGaff Ltd
66	17/07/2025	£ 20.60	£ 4.12	£ 24.72	MS365	Microsoft Limited
68	17/07/2025	£ 1,339.82	£ -	£ 1,339.82	Salary	Laura White
73	17/07/2025	£ 100.00	£ -	£ 100.00	Website Support	Mark Millmore (Eyelid Productions Ltd)
74	17/07/2025	£ 595.00	£ 119.00	£ 714.00	Tree Maintenance	Simon Hawkins (Merewood Arboricultural Consultancy Services (MACS))
76	17/07/2025	£ 700.00	£ 140.00	£ 840.00	Clock Repair	Time Assured
84	15/07/2025	£ 8.50	£ -	£ 8.50	Bank Fees	Lloyds Bank plc
	Various	£ 2,453.40	£ -	£ 2,453.40	Total Staff Costs	
	Total	**£ 8,727.90**	**£ 964.76**	**£ 9,692.66**		

Appendix G

August

Voucher No	Date	Net	VAT	Total	Description	Supplier
83	31/08/2025	£6.00	£0.00	£6.00	Bank Fees	Unity Trust Bank
99	26/08/2025	£66.13	£13.23	£79.36	Internet services	British Telecom (BT)
87	22/08/2025	£630.00	£126.00	£756.00	Audit	Moore
88	22/08/2025	£200.00	£40.00	£240.00	Playground inspection	PlaySafety Ltd
89	22/08/2025	£144.00	£28.80	£172.80	Software licence	Parish Online (Geoexphere Ltd)
90	22/08/2025	£266.49	£53.30	£319.79	Waste collection	Shield Maintenance Ltd
91	22/08/2025	£61.50	£0.00	£61.50	Meeting Room Hire	Woodcote Village Hall Trustees
92	22/08/2025	£1,353.24	£270.65	£1,623.89	Grass cutting contract	M & C Landscapes
93	22/08/2025	£1,200.00	£240.00	£1,440.00	Consultation zebra crossing	Glanville Consultants Limited
94	22/08/2025	£595.00	£119.00	£714.00	Office Equipment	Dell Corporation Ltd
95	22/08/2025	£189.00	£0.00	£189.00	Office Equipment	GiffGaff Ltd
96	22/08/2025	£10.00	£2.00	£12.00	Sim Costs	GiffGaff Ltd
97	22/08/2025	£20.60	£4.12	£24.72	MS365	Microsoft Limited
100	22/08/2025	£36.21	£7.25	£43.46	Expenses Various	Amazon Services Europe SarL
101	22/08/2025	£19.17	£3.83	£23.00	Expenses Various	Banner Group Limited
98	08/08/2025	£8.50	£0.00	£8.50	Bank Fees	Lloyds Bank plc
75	06/08/2025	£34,372.67	£6,874.54	£41,247.21	Ponds Restoration	White Horse Contractors
85	06/08/2025	£2,948.50	£0.00	£2,948.50	CIL Grant	Woodcote Community Centre
86	06/08/2025	£25,500.00	£0.00	£25,500.00	Village Hall Grant	Woodcote Village Hall Trustees
	Various	£1,567.94	£0.00	£1,567.94		
		£69,194.95	**£7,782.72**	**£76,977.67**		

11.3. To note receipts for July 2025.

Voucher No	Date	Net	VAT	Total	Description	Customer
21	31/07/2025	£25,000.00	£0.00	£25,000.00	Ponds Restoration	Trust for Oxfordshire Environment (TOE)
19	29/07/2025	£1,198.74	£0.00	£1,198.74	Grass Cutting Contribution	Oxfordshire County Council
20	25/07/2025	£9,112.67	£0.00	£9,112.67	Ponds Restoration	Woodcote Conservation Group
15	09/07/2025	£414.03	£0.00	£414.03	Bank Interest	Lloyds Bank plc
14	01/07/2025	£57.77	£0.00	£57.77	Wayleave	SSE
	Total	**£35,783.21**	**£0.00**	**£35,783.21**		

11.4. To note the reconciled bank balances for 31st July 2025.

	Bank Reconciliation at 31/07/2025			
	Cash in Hand 01/04/2025			513,315.49
	ADD Receipts 01/04/2025 - 31/07/2025			122,251.32
				635,566.81
	SUBTRACT Payments 01/04/2025 - 31/07/2025			43,820.82
A	**Cash in Hand 31/07/2025** (per Cash Book)			**591,745.99**
	Cash in hand per Bank Statements			
	Petty Cash	31/07/2025	0.00	
	Lloyds Current	31/07/2025	106,565.57	
	Lloyds Instant Access Savings	31/07/2025	460,125.05	
	Unity Trust Current	31/07/2025	25,055.37	
	Unity Trust Instant Access Savings	31/07/2025	0.00	
				591,745.99
	Less unpresented payments			
				591,745.99
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**591,745.99**
	A = B Checks out OK			

Lloyds Current Account	£106,585.57
Lloyds Savings Account:	£460,125.05
Unity Trust Current Account:	£25,055.37
Unity Trust Savings Account:	£0.00

Appendix G

11.5. To review the Community Infrastructure (CIL) balance and expenditure.

			Received	Spend By	IN BANK, start of Year	Community Centre Kitchen	Bus Shelters x3 RRd & WhtHse	Community Centre WorkHub	Goring Road Crossing Project	Remaining
P15/S1919/FUL	Little Acre	£4,950.00	27/10/2020	27/10/2025	£ 4,950.00				£ 915.58	£ 4,034.42
	Beech Lane	£510.95	27/10/2020	27/10/2025	£ 510.95			£ 226.53	£ 284.42	£ -
	Woodcote RG8 0PY									£ -
P16/S2235/FUL	Land known as The	£7,687.50	25/10/2021	25/10/2026	£ 7,687.50					£ 7,687.50
	Conifers									£ -
	Beech Lane Woodcote RG8 0PY									£ -
P16/S2432/FUL	Casa Mia	£1,659.38	26/04/2017	26/04/2022						£ -
	Greenmore	£1,659.38	30/10/2017	30/10/2022						£ -
	Woodcote RG8 0RN	£3,318.75	03/05/2018	03/05/2023	£ 3,318.75	£ 3,318.75				£ -
P16/S4035/FUL	Gullane	£2,090.45	24/10/2018	24/10/2023	£ 2,090.45	£ 2,090.45				£ -
	14 Whitehouse Road	£4,180.80	24/10/2018	24/10/2023	£ 4,180.80	£ 4,180.80				£ -
	Woodcote RG8 0RX	£4,180.80	23/10/2019	23/10/2024	£ 4,180.80	£ 1,620.00	£ 2,560.80			£ -
P19/S1665/FUL	Lavant	£6,287.73	22/04/2020	22/04/2025	£ 6,287.73		£ 3,664.46	£ 2,623.27		£ -
	Beech Lane									£ -
	Woodcote RG8 0PY									£ -
P19/S2531/FUL	Woody Nook	£2,124.82	22/04/2020	22/04/2025	£ 2,124.82		£ 2,124.82			£ -
	Goring Road	£4,249.64	27/10/2020	27/10/2025	£ 4,249.64					£ 4,249.64
	Woodcote RG8 0SD	£4,249.64	25/10/2021	25/10/2026	£ 4,249.64					£ 4,249.64
P18/S2940/FUL	Chambers Place	£11,139.96	25/10/2023	25/10/2028	£ 11,139.96					£ 11,139.96
	Goring Road									£ -
	near Woodcote RG8 7SJ									£ -
P19/S2513/FUL	25 Croft Way	£6,421.91	25/10/2021	25/10/2026	£ 6,421.91					£ 6,421.91
	Woodcote									£ -
	RG8 0RS									£ -
P19/S4457/FUL	The Hollies	£2,606.48	25/04/2022	25/04/2027	£ 2,606.48					£ 2,606.48
	Goring Road	£5,212.97	26/10/2022	26/10/2027	£ 5,212.97					£ 5,212.97
	Woodcote RG8 0QE	£5,212.97	26/04/2023	26/04/2028	£ 5,212.97					£ 5,212.97
P20/S0559/FUL	Plot 1 Land at	£2,960.46	25/10/2023	25/10/2028	£ 2,960.46					£ 2,960.46
	Chambers Place									£ -
	Goring Road Woodcote RG8 7SJ									£ -
P20/S2110/FUL	Chiltern Rise Cottage,	£21,360.44	25/10/2021	25/10/2026	£ 21,360.44					£ 21,360.44
	Stable Cottage,	£42,720.87	26/10/2022	26/10/2027	£ 42,720.87					£ 42,720.87
	Garden Cottage & Woodcote Garden Centre Reading Road Woodcote RG8 0QX	£42,720.87	25/10/2023	25/10/2028	£ 42,720.87					£ 42,720.87
P20/S2308/FUL	27 Whitehouse Road	£3,461.45	25/10/2021	25/10/2026	£ 3,461.45					£ 3,461.45
	Woodcote									£ -
	RG8 0RX									£ -

P21/S1975/FUL	Land adjacent to Beech Cottage Beech Lane Woodcote RG8 0PY	£1,634.73	23/10/2024	23/10/2029	£ 1,634.73					£ 1,634.73
		£3,269.45	23/04/2025	23/04/2030	£ 3,269.45					£ 3,269.45
		£3,269.45	23/10/2025	23/10/2030						£ -
P21/S2229/FUL	12 Gap Way Woodcote RG8 0RU	£6,130.22	26/04/2023	26/04/2028	£ 6,130.22					£ 6,130.22
		£4,086.82	26/04/2023	26/04/2028	£ 4,086.82					£ 4,086.82
										£ -
P21/S3399/FUL	8 Gap Way Woodcote RG8 0RU	£1,407.68	23/10/2024	23/10/2029	£ 1,407.68					£ 1,407.68
		£2,815.36	23/10/2024	23/10/2029	£ 2,815.36					£ 2,815.36
		£2,815.36	23/04/2025	23/04/2030	£ 2,815.36					£ 2,815.36
P21/S4165/FUL	Woodhaven Reading Road Woodcote RG8 0QX	£1,998.00	23/04/2025	23/04/2030	£ 1,998.00					£ 1,998.00
		£3,996.00	23/10/2025	23/10/2030						£ -
		£3,996.00	23/04/2026	23/04/2031						£ -
P21/S3399/FUL	8 Gap Way Woodcote RG8 0RU	£4,540.91	23/10/2025	23/10/2030						£ -
										£ -
										£ -
P22/S0429/FUL	Land at 69 West Chiltern Woodcote RG8 0SG	£7,288.91	25/10/2023	25/10/2028	£ 7,288.91					£ 7,288.91
										£ -
										£ -
P22/S4657/FUL	Wunthro Behoes Lane Woodcote RG8 0PS	£7,794.00	25/10/2023	25/10/2028	£ 7,794.00					£ 7,794.00
		£15,588.00	23/10/2024	23/10/2029	£ 15,588.00					£ 15,588.00
		£15,588.00	23/10/2025	23/10/2030						£ -
					£ 242,477.99	£ 11,210.00	£ 8,350.08	£ 2,849.80	£ 1,200.00	£ 218,868.11

Note: £8,284.06 to be spent by 27th October 2025.

NOTE: Subject to update pending decision on £1000, and £3,500 on the pedestrian crossing.

11.6. To approve the insurance renewal, noting we are in the 2^{nd} year of a 3 year Long Term Agreement, £1778.54

As described, the Council is in the 2^{nd} year of the LTA, premium is as expected.