

Notice of the Annual Council Meeting of Woodcote Parish Council

Wednesday 16th July 2025 at 19:30, Pavilion, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Project Cool & Climate Resilience

Please arrive for **19:10** for a short update on Project Cool and building Climate Resilience in Woodcote starting with a proposal to turn the Village Hall into a survival hub, prior to the start of the formal Parish Council meeting.

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 18th June 2025

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Vacant Seats [Representation of the People Action 1985 s21]

4.1. To note the council has 1 vacant seat and receive and consider applications from candidates.

Candidates to be invited to make verbal representations, Cllrs will have the opportunity to ask candidates a few questions before proceeding to vote. Note: If a candidate is unable to attend the meeting, the application can still be considered and voting will be based on the application only.

4.2. To approve co-opting members to fill the vacant seat.

4.3. To receive declarations of acceptance of office from newly co-opted councillor.

To be countersigned by the Clerk, at which point the new councillor may join the meeting.

5. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To note decisions of the Planning Authority

- 5.1. P25/S1534/HH – Honeysuckle Cottage, Beech Lane, Woodcote, RG8 0PY – **GRANTED**

Erection of a one storey garage.

WPC Response: *OBJECTS with detailed comments*

To note other applications, not consulted on

- 5.2. P25/S1725/DIS - The Oratory School, The Oratory Drive, Woodcote, RG8 0PJ

Discharge of conditions 10 (Ground Levels) and 15 (Design, Layout and Lighting) on P23/S1077/FUL

- 5.3. P25/S1855/DIS - The Oratory School, The Oratory Drive, Woodcote, RG8 0PJ

Discharge of condition 12 (surface water drainage scheme) (details required) on application P23/S1077/FUL

Other Planning Matters

- 5.4. To approve process for considering planning applications
- 5.5. To approve training in planning applications and constructing responses

6. Village Hall Matters

Appendix A

- 6.1. To note an update on the Village Hall Roof
- 6.2. To approve progressing proposal for a Public Toilet in the Village Hall, approve:
- budget for initial scoping works;
 - approaching the Trustees for their approval;
 - seeking potential grants.
- 6.3. To note decisions made under delegated powers
- Millenium Clock Repair (VH Roof)

7. Village Green & Folly Field Matters

Appendix B

- 7.1. To note decisions made under delegated powers
- Emergency Zip-Wire Repair, village green playground
- 7.2. To consider options for the spinner/roundabout, and approve replacement if thought necessary.
- 7.3. To consider options for wet-pour repair, and approve repairs if thought necessary.
- 7.4. To note the outcome of the CIL Project Update informal meeting, and consider approving a special motion to reverse the decision of the May 2025 meeting to hold a whole village consultation on Green Spaces Strategy.

8. Clerk's Report

Appendix C

- 8.1. To note progress on the Goring Road crossing, consider feedback from the immediate resident and approve scheme to move forward with and budget, to progress the design and consultation.
- 8.2. To approve SSE works to trees, land between Long Toll and Green Lane.

9. Finance 2025-2026

Appendix D

- 9.1. To approve a grant request for the Community Centre, to create a "Remote Work Hub", £2,849.80 **[Power to Spend – CIL]**
- 9.2. To approve a grant request for subsistence to the Village Hall, seeking £28,500.
- 9.3. To approve the finalised payment list for June 2025 and approve payments for July 2025.
- 9.4. To note receipts for June 2025.
- 9.5. To note the reconciled bank balances for 30th June 2025.
- 9.6. To review the Community Infrastructure (CIL) balance and expenditure.

10. To receive Items of correspondence and agree actions arising.

Correspondence

- 10.1. A letter seeking the explanation as to why Parish Council monies are being used to replace the Bus Shelters on the Reading Road.

11. Matters for future discussion.

12. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

13. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Confidential Papers

- 13.1. Consider quotes and approve contractor and budget for car park line painting.
- 13.2. Consider quotes and approve contractor and budget for the Second Resin Path – Primary School to The Close
- 13.3. Consider quotes and approve contractor and budget for hedge trimming.
- 13.4. Consider quotes and approve contractor and budget for tree surgery at Wayside Green and Village Green.

14. To confirm the date of the next meeting – 20th August 2025

Items for the next agenda to be submitted to the Clerk no later than 13th August for inclusion on the next agenda