

Title	Finance 2025 - 2026
Author	Clerk to the Council / Responsible Financial Officer
Meeting	Woodcote Parish Council Meeting – 18 th June 2025

10.1. To approve the finalised payment list for May 2025 and approve payments for June

May 2025

Voucher No	Date	Net	VAT	Total	Description	Supplier
16	29/05/2025	£ 66.13	£13.22	£ 79.35	Telephone & Internet	British Telecom (BT)
38	29/05/2025	£ 30.00	£-	£ 30.00	Annual subscription	Chiltern Society
36	28/05/2025	£ 56.38	£-	£ 56.38	Meeting Room Hire	Woodcote Village Hall Trustees
37	28/05/2025	£ 1.00	£-	£ 1.00	Village Hall Rent	Woodcote Village Hall Trustees
17	22/05/2025	£ 16.98	£3.40	£ 20.38	Playground Maintenance	Amazon Services Europe SarL
18	22/05/2025	£ 5.82	£1.17	£ 6.99	Playground Maintenance	Biri Trading UK Ltd
19	22/05/2025	£ 54.00	£10.80	£ 64.80	Playground Maintenance	Online Playgrounds
20	22/05/2025	£ 671.54	£134.31	£ 805.85	Donation for Remembrance	JSR PRECISION ENGINEERS LTD
21	22/05/2025	£ 109.97	£22.00	£ 131.97	Donation for Remembrance	Royal British Legion Industries
22	22/05/2025	£ 20.60	£4.12	£ 24.72	MS365	Microsoft Limited
23	22/05/2025	£ 10.00	£2.00	£ 12.00	Mobile Phone SIM Costs	GiffGaff Ltd
24	22/05/2025	£ 1,536.51	£307.30	£ 1,843.81	Grass cutting contract	M & C Landscapes
25	22/05/2025	£ 233.50	£46.70	£ 280.20	Fence Repairs	N D Building and Refurbishment
26	22/05/2025	£ 25.63	£-	£ 25.63	Meeting Room Hire	Woodcote Village Hall Trustees
27	22/05/2025	£ 280.00	£56.00	£ 336.00	Tree Watering	Darren Marcham (Agricultural Engineering Ltd)
28	22/05/2025	£ 266.49	£53.30	£ 319.79	Waste collection	Shield Maintenance Ltd
29	22/05/2025	£ 60.00	£-	£ 60.00	Membership Fees	The Countryside Charity (CPRE)
30	22/05/2025	£ 61.00	£-	£ 61.00	Annual Parish Meeting	Redfern Inns Limited
14	13/05/2025	£ 8.50	£-	£ 8.50	Bank Fees	Lloyds Bank plc
		£ 2,316.80	£-	£ 2,316.80	Staff Costs	
		£ 5,830.85	£654.32	£ 6,485.17	Total	

June 2025

Voucher No	Date	Net	VAT	Total	Description	Supplier
51	30/06/2025	£ 66.13	£13.22	£ 79.35	Telephone & Internet	British Telecom (BT)
39	20/06/2025	£ 10.00	£2.00	£ 12.00	Mobile Phone SIM Costs	GiffGaff Ltd
40	20/06/2025	£ 20.60	£4.12	£ 24.72	MS365	Microsoft Limited
41	20/06/2025	£ 50.00	£10.00	£ 60.00	Domain Renewal	Cloud Next Ltd
42	20/06/2025	£ 99.98	£20.00	£ 119.98	Webhosting	Cloud Next Ltd
43	20/06/2025	£ 266.49	£53.30	£ 319.79	Waste collection	Shield Maintenance Ltd
44	20/06/2025	£1,685.56	£337.11	£2,022.67	Grass cutting contract	M & C Landscapes
45	20/06/2025	£ 360.00	£72.00	£ 432.00	Tree Watering	Darren Marcham (Agricultural Engineering Ltd)
52	20/06/2025	£ 75.00	£-	£ 75.00	Bench Repairs	Andrew Jarvis (Chiltern Woodcraft)
		£ 2,466.29	£-	£ 2,466.29	Staff Costs	
	Total	£ 5,100.05	£511.75	£ 5,611.80		

10.2. To note receipts for May 2025

Voucher No	Date	Net	VAT	Total	Description	Customer
12	09/05/2025	£ 425.20	£-	£ 425.20	Bank Interest	Lloyds Bank plc
10	06/05/2025	£ 275.99	£-	£ 275.99	Donation for Remembrance	FS Fire Ltd
	Total	£ 701.19	£-	£ 701.19		

10.3. To note the reconciled bank balances for 31st May 2025

A	Bank Reconciliation at 31/05/2025		
	Cash in Hand 01/04/2025		513,315.49
	ADD Receipts 01/04/2025 - 31/05/2025		84,585.43
	SUBTRACT Payments 01/04/2025 - 31/05/2025		597,900.92
			16,456.25
A	Cash in Hand 31/05/2025 (per Cash Book)		581,444.67
B	Cash in hand per Bank Statements		
	Petty Cash 31/05/2025	0.00	
	Lloyds Current 31/05/2025	22,176.33	
	Lloyds BB Instant Deposit Account 31/05/2025	559,268.34	
			581,444.67
	Less unrepresented payments		
			581,444.67
	Plus unrepresented receipts		
B	Adjusted Bank Balance		581,444.67
	A = B Checks out OK		

Lloyds Current Account: £22,176.33

Lloyds Savings Account: £559,268.34

10.4. To complete the Q1 budget review and approve virements.

See Next Page

Woodcote Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

100 General Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1010	Bank Interest		4,800.00	1,302.53			-3,497.47
1020	CIL Receipts			8,082.81			8,082.81
1030	Grants/S106/Donations			1,012.22		1.00	1,011.22
1040	Insurance						
1050	Miscellaneous Income / O						
1060	Precept		132,892.00	66,446.00			-66,446.00
1070	Property Income		1,000.00				-1,000.00
1080	Recharges to Allotments		850.00				-850.00
7011	VAT REFUND						
			139,542.00	£76,843.56		£1.00	-62,699.44

200 Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
2010	Allowances, Expenses & T				2,000.00	277.67	1,722.33
2020	Election Fees						
2030	Hire of Meeting Room				600.00	82.01	517.99
2040	Publications & Communica				1,000.00		1,000.00
2050	Stationary, Postage, Copie				400.00		400.00
2060	Subscriptions				1,200.00	140.00	1,060.00
2070	Legal Fees				4,000.00		4,000.00
2080	Website				300.00	149.98	150.02
					9,500.00	£649.66	8,850.34

300 General Finance & Grants

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
3010	Audit & Accountancy				880.00		880.00
3020	Bank Charges				72.00	17.85	54.15
3030	Grants				15,000.00		15,000.00
3040	Staff Costs				30,000.00	7,008.73	22,991.27
3050	Chairman's Allowance				250.00		250.00
					46,202.00	£7,026.58	39,175.42

400 Facilities

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
4010	Climate & Environment						
4020	Defibrillator				200.00		200.00
4030	General Maintenance & R				5,000.00	151.80	4,848.20
4040	Grass - Weeding & Strimr				13,000.00	3,684.81	9,315.19
4050	Hedges/Fenes/Gates/Tree				10,000.00	873.50	9,126.50
4060	Inspections, Surveys & Re				250.00		250.00
4070	Insurance				2,000.00		2,000.00
4080	Office Equipment				590.00		590.00
4090	Playground Equipment Ma				5,000.00		5,000.00
4100	Software & Back-ups				1,300.00	61.80	1,238.20
4110	Telephone & Internet				1,050.00	218.39	831.61
4120	Waste / Litter / Street Clea				3,700.00	532.98	3,167.02
4130	Pond Regeneration				2,750.00		2,750.00
					44,840.00	£5,523.28	39,316.72

500 Village Hall

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
5010	General Grant LGA(MP) 1				25,500.00		25,500.00
5020	General Maintenance (Gra						
5030	Office Rent				6,000.00	6,000.00	
5040	Maintenance Staff						
					31,500.00	£6,000.00	25,500.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Woodcote Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

600 Strategic Projects

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
6010	CIL Projects (Spend From			1,115.98	7,500.00	1,783.09	6,832.89
6020	Strategic Projects (In Year						
				£1,115.98	7,500.00	£1,783.09	6,832.89

700 Neighbourhood Plan

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7010	General Expenses (Spend						

NET TOTAL			139,542.00	£77,959.54	139,542.00	£20,983.61	56,975.93
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10.5. To approve fees list for 2025-2026

Football fees are currently, £15 per match, including 1hour training session per week.

Cricket fees are currently £450 per season.

10.6. To approve grant request from the Community Centre, £11,210, from CIL to improve the facilities to enable a much wider range of users from our growing community to make use of the facility.

Please see the following pages for the content of the grant request.

The Clerk has also queried, the community centre on their total project cost of £16,464, but that they have already raised £6,900, following simply, this would leave an outstanding balance of £9,564 not £11,210.

The applicants have confirmed that the £11,210 includes a 10% project contingency, which was not originally included in the £16,464. The Total project cost, including contingency being £18,110, thus taking off the £6,900 already raised, leaves a delta of £11,210.

This would qualify as a CIL grant as it will expand and increase the capabilities of the community centre to meet the needs of our growing community.

10.7. To complete CIL review and agree actions

			Received	Spend By	IN BANK
P15/S1919/FUL	Little Acre	£4,950.00	27/10/2020	27/10/2025	£ 4,950.00
	Beech Lane	£510.95	27/10/2020	27/10/2025	£ 510.95
	Woodcote RG8 0PY				
P16/S2235/FUL	Land known as The Conifers	£7,687.50	25/10/2021	25/10/2026	£ 7,687.50
	Beech Lane				
	Woodcote RG8 0PY				
P16/S2432/FUL	Casa Mia	£1,659.38	26/04/2017	26/04/2022	
	Greenmore	£1,659.38	30/10/2017	30/10/2022	
	Woodcote RG8 0RN	£3,318.75	03/05/2018	03/05/2023	£ 3,318.75
P16/S4035/FUL	Gullane	£2,090.45	24/10/2018	24/10/2023	£ 2,090.45
	14 Whitehouse Road	£4,180.80	24/10/2018	24/10/2023	£ 4,180.80
	Woodcote RG8 0RX	£4,180.80	23/10/2019	23/10/2024	£ 4,180.80
P19/S1665/FUL	Lavant	£6,287.73	22/04/2020	22/04/2025	£ 6,287.73
	Beech Lane				
	Woodcote RG8 0PY				
P19/S2531/FUL	Woody Nook	£2,124.82	22/04/2020	22/04/2025	£ 2,124.82
	Goring Road	£4,249.64	27/10/2020	27/10/2025	£ 4,249.64
	Woodcote RG8 0SD	£4,249.64	25/10/2021	25/10/2026	£ 4,249.64
P18/S2940/FUL	Chambers Place	£11,139.96	25/10/2023	25/10/2028	£ 11,139.96
	Goring Road near Woodcote				
	RG8 7SJ				
P19/S2513/FUL	25 Croft Way	£6,421.91	25/10/2021	25/10/2026	£ 6,421.91
	Woodcote				
	RG8 0RS				

P19/S4457/FUL	The Hollies	£2,606.48	25/04/2022	25/04/2027	£ 2,606.48
	Goring Road	£5,212.97	26/10/2022	26/10/2027	£ 5,212.97
	Woodcote RG8 0QE	£5,212.97	26/04/2023	26/04/2028	£ 5,212.97
P20/S0559/FUL	Plot 1 Land at Chambers Place Goring Road Woodcote RG8 7SJ	£2,960.46	25/10/2023	25/10/2028	£ 2,960.46
P20/S2110/FUL	Chiltern Rise	£21,360.44	25/10/2021	25/10/2026	£ 21,360.44
	Cottage, Stable	£42,720.87	26/10/2022	26/10/2027	£ 42,720.87
	Cottage, Garden Cottage & Woodcote Garden Centre Reading Road Woodcote RG8 0QX	£42,720.87	25/10/2023	25/10/2028	£ 42,720.87
P20/S2308/FUL	27 Whitehouse Road Woodcote RG8 0RX	£3,461.45	25/10/2021	25/10/2026	£ 3,461.45
P21/S1975/FUL	Land adjacent to	£1,634.73	23/10/2024	23/10/2029	£ 1,634.73
	Beech Cottage	£3,269.45	23/04/2025	23/04/2030	£ 3,269.45
	Beech Lane Woodcote RG8 0PY	£3,269.45	23/10/2025	23/10/2030	
P21/S2229/FUL	12 Gap Way	£6,130.22	26/04/2023	26/04/2028	£ 6,130.22
	Woodcote RG8 0RU	£4,086.82	26/04/2023	26/04/2028	£ 4,086.82
P21/S3399/FUL	8 Gap Way	£1,407.68	23/10/2024	23/10/2029	£ 1,407.68
	Woodcote	£2,815.36	23/10/2024	23/10/2029	£ 2,815.36
	RG8 0RU	£2,815.36	23/04/2025	23/04/2030	£ 2,815.36
P21/S4165/FUL	Woodhaven	£1,998.00	23/04/2025	23/04/2030	£ 1,998.00
	Reading Road	£3,996.00	23/10/2025	23/10/2030	
	Woodcote RG8 0QX	£3,996.00	23/04/2026	23/04/2031	
P21/S3399/FUL	8 Gap Way Woodcote RG8 0RU	£4,540.91	23/10/2025	23/10/2030	
P22/S0429/FUL	Land at 69 West Chiltern Woodcote RG8 0SG	£7,288.91	25/10/2023	25/10/2028	£ 7,288.91
P22/S4657/FUL	Wunthro	£7,794.00	25/10/2023	25/10/2028	£ 7,794.00
	Behoes Lane	£15,588.00	23/10/2024	23/10/2029	£ 15,588.00
	Woodcote RG8 0PS	£15,588.00	23/10/2025	23/10/2030	
			IN BANK		£ 242,477.99
			Value which could be recalled		£ 22,183.35
			Still to be received in current FY		£ 27,394.36
			To be received in NEXT FY		£ 3,996.00
			Maximum Value Available this year		£ 269,872.35
			Maximum Value MUST BE SPENT this year		£ 31,893.94

Projects:

	Value	Source	Pull on Current CIL
Bus Shelter WHERE?	£ 12,000.00	Not CIL ? - EMR Exists?	
Path 1 WHERE?			
Tarmac surface for Folly Field pitch	Complete?		
Zebra crossing Goring Rd (co-op)	£ 100,000.00		£ 100,000.00
Zebra crossing Reading Rd	£ 100,000.00	Future CIL - From Church Farm Development	
Speed indicator signs - No1	Complete?		
Speed indicator signs - No2	Complete?		
Speed indicator signs - No3	£ 3,800.00	NOT CIL -EMR Exists	
20mph limit on major roads in village	Complete		
Pump Track	£ 40,000.00	CIL	£ 40,000.00
Village Green path extension	£ 50,000.00	CIL	£ 50,000.00
EV charging points at Village Hall	remove?		
Village Hall Future - Phase 1 (Roof)	£ 120,000.00	Genuinely don't think CIL - EMR to cover 50%	
Village Hall Future - Solar Panels	£ 15,000.00		£ 15,000.00
Village Hall Future - Phase 12 (Refurbishment)	£ 150,000.00		
Village Hall Future - Phase 12 (Insulation Projects, Roof, walls.)	£ 50,000.00		
2nd bus shelter (Where?)		Not CIL ? - EMR Exists?	
Greenmore Ponds	£ 45,000.00	Up to £20,000 CIL	£ 20,000.00
Community Centre Kitchen Grant	£ 11,200.00		£ 11,200.00
		Total	£ 236,200.00

In addition, Current Reserves:

Earmarked	EOY Balance
310 EMR Land for Burial	20,000.00
320 EMR Bus Shelter	12,000.00
330 EMR Climate Change Measures	10,000.00
340 EMR Capital for Projects	85,202.10
350 EMR NHP Grants (SODC)	9,142.04
360 Previous FY Obligations	5,775.03
300 Operating Reserve	65,429.00
370 EMR - Capital Expense VH or Playground	66,324.14
380 EMR Ponds Restoration	260.00
500 EMR - OCC Grant for SID	3,938.00
510 EMR - OCC Grant for Line Painting	850.00

10.8. To approve moving some reserves – value to be decided in meeting – to a 90 day fixed saver in Lloyds, plus consider other investing options.

Current EMR's: £513,315

Propose:

Lloyds Saver – 95 day saver 3.01% - propose move operating reserve £65,429, on the argument that if we needed it, we could cover our day to day essential running costs for the 3 months it took to release it, if the precept did not arrive.

Redwood Bank – 95 day Business Savings account 4%, £100,000

Hinkley and Rugby – 1 year Fixed Rate Bond, 4.25%, £100,000

Unity Trust 30 day fixed. 2.96%, £100,000

Unity Trust Current Account and Instant Access Account [2.25%] (use for the 6 monthly precept monies), keep all current spend monies in the savings account, less £2,000, and transfer the amount required each month to make the payments only.