

Notice of the Annual Council Meeting of Woodcote Parish Council

Wednesday 18th June 2025 at 19:30, Pavilion, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 21st May 2025

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To approve responses to requests to consult on Planning Applications

4.1. P25/S1534/HH - Honeysuckle Cottage Beech Lane Woodcote RG8 0PY

Erection of a one storey garage.

To note decisions of the Planning Authority

4.2. P25/S1161/HH – Trees, Green Lane, Woodcote, RG8 0RT – **PERMISSION**

WPC Response: NO OBJECTIONS.

4.3. P25/S1130/HH - 5 Summit House Close, Woodcote, RG8 0QZ – **PERMISSION**

WPC Response: NO OBJECTIONS.

4.4. P24/S4044/HH - Chiltern Cottage, South Stoke Road, Woodcote, RG8 0PL – **PERMISSION**

WPC Response: NO OBJECTIONS.

6. Village Hall Matters

- 6.1. To receive an update on the Village Hall Roof

7. Green & Public Spaces Matters

- 7.1. To note decisions made under delegated powers
- emergency wet-pour repair, village green playground
- 7.2. To note the work on the Greenmoor Ponds will commence on the 23rd June 2025.
- 7.3. To note the required newt survey on the Greenmoor Pond area, as per our TOE grant has been completed, no great crested newts were found.

8. Approve Responses to Other Requests to Consult

- 8.1. Proposed Public Management Plan of College Wood

Appendix A

- 8.2. Proposed Part-Night Lighting OCC Consultation

NOTE: If OCC decides to proceed, like the 20mph scheme, each parish would need to apply for their area it would not automatically be implemented.

9. Clerk's Report

Appendix B

- 9.1. To note the bus shelters on the reading road are going to be replaced with the originally requested wooden bus shelters and approve payment of £6870.08 to cover the uplift.
- 9.2. To consider approving formal stance on funding for Youth Provision – specific to support Woodcote Youth Club and surrounding parishes.
- 9.3. Consider request from South and Vale Active Communities, to hold free activities on the green, August 15th, 1:30-3:30.
- 9.4. Consider whether to appoint Kings Tree Care Services for hedge trimming this year.
- 9.5. To note that the dog waste dispenser won't fit on the post at the entrance to the Rec from The Close, to Approve either siting to another location, or approve installation of a new post to facilitate, approximately £100 if outsourced.
- 9.6. To approve periods when the solid shadow boards will be on display.
- 9.7. To approve £600 budget to produce more detailed drawings of the location and encroachment into Beech Corner, that the proposed zebra crossing would require.

10. Finance 2025-2026

Appendix C

- 10.1. To approve the finalised payment list for May 2025 and approve payments for June
- 10.2. To note receipts for May 2025
- 10.3. To note the reconciled bank balances for 31st May 2025
- 10.4. To complete the Q1 budget review and approve virements.
- 10.5. To approve fees list for 2025-2026
- 10.6. To approve grant request from the Community Centre, £11,210, from CIL to improve the facilities to enable a much wider range of users from our growing community to make use of the facility.
- 10.7. To complete CIL review and agree actions
- 10.8. To approve moving some reserves – value to be decided in meeting – to a 90 day fixed saver in Lloyds, plus consider other investing options.

11. To receive Items of correspondence and agree actions arising.

12. Matters for future discussion.

13. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

14. To confirm the date of the next meeting – 16th July 2025

Items for the next agenda to be submitted to the Clerk no later than 9th July for inclusion on the next agenda