

Notice of a Meeting of Woodcote Parish Council

Wednesday 15th January 2025 at 19:30, The Function Room, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

**Prior to the start of the meeting; Questions and comments from members of the public
(limited to 10 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. To receive declarations of interest for items on this agenda [LA 2011 s31]

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 18th December 2024

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To approve response to the request to consult on Planning Applications

4.1. P24/S4069/HH – Greenmore, Long Toll, Woodcote, RG8 ORR

Proposed erection of an outbuilding to be used as an annexe.

5. To approve responses to other requests to consult

5.1. Ministry of Housing, Communities and Local Government (MHCLG) consultation: Strengthening the Standards and Conduct Framework

Additional Reading

6. Public Spaces

Appendix A

6.1. To approve spreading wood chippings at the entrances to the village green, as indicated. If possible, to request free chippings which are often advertise on social media, else approve maximum budget for purchase of some chippings.

6.2. To approve seeking volunteers to help spread the chippings, delegate to the Clerk creation of appropriate risk assessment and purchase of light refreshments for the volunteers as a thank you.

7. Greenmoor Ponds

- 7.1. To note the historic Greenmoor Ponds ownership documentation **Appendix B**
- 7.2. To formally approve that this Council is the owner of the Ponds and consider registering this with Land Registry as already approved for the pond on the corner of Reading Road / Greenmore.
- 7.3. To approve submitting grant request to TOE to cover the cost of the major restoration work.
- 7.4. In accordance with Standing Order 7a, to confirm at least 4 Councillors wish to pass a special motion to reconsider the decision to approve the Greenmoor Ponds Restoration Committee ToR and appoint members.

***NOTE:** Should the special motion be passed and the ToR and Membership be amended, the same decision cannot be revisited for 6 months (until 16th July 2025)*

- 7.5. Subject to the motion above, approve updating the Greenmoor Ponds Restoration Committee ToR and appoint members.

8. Clerk's Report

- 8.1. To note an election has not been called to fill the vacancy left by Cllr Urbick's resignation, therefore the seat has been advertised to be filled by co-option.

9. Finance 2024-2025

Appendix C

- 9.1. To approve the finalised payments list for December & approve payments for January 2025.
- 9.2. To note receipts for December 2024
- 9.3. To note the reconciled bank balances to 31st December 2024.

10. To receive Items of Correspondence and agree actions arising.

Correspondence

None.

11. Matters for future discussion

12. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

13. Confirm the date and time of the next Council Meeting.

Proposal, to move all Council Meetings to the 3rd Wednesday of the month, for administrative ease, upcoming meetings therefore being February 19th; March 19th; April 16th and the Annual Council Meeting 21st May 2025.