

Notice of a Meeting of Woodcote Parish Council

Wednesday 02nd October 2024 at 19:30, The Function Room, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. To receive declarations of interest for items on this agenda [LA 2011 s31]

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 04th September 2024

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To approve response to the request to consult on Planning Applications

- 4.1. P24/S2016/HH – Greenmore, Long Toll, Woodcote, RG8 0RR – **AMENDED** **Appendix A**
Proposed erection of an outbuilding to be used as an annexe. (As amended by plans received 12 September 2024 showing vehicle parking spaces).
WPC Previous Response: OBJECTS

To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) Non Material Amendment (NM) and Certificates of Lawful Development (LDP)

- 4.2. P24/S2656/DIS – Woodhaven, Reading Road, Woodcote, RG8 0QX
Discharge of conditions 4 (archaeology), 6 (surface water drainage) and 7 (foul water drainage) on application P21/S4165/FUL (Demolition of existing house, construction of two houses).
- 4.3. P24/S2769/NM - Field Cottage, Tidmore Lane, Woodcote, RG8 0PH
Non material amendment to P23/S1359/FUL (Demolition of existing dwelling, proposed replacement single dwelling. Conversion and extension of outbuilding to form annex. Detached carport. Landscaping) - for the position and size of the swimming pool to be changed.

5. Public Spaces

- 5.1. To receive the RoSPA action Tracker and agree actions. **RoSPA Tracker**
- 5.2. To consider a request from a member of public for outdoor gym equipment at the Folly Field.

6. Village Consultation

Consultation Tracker

6.1. To review the consultation action tracker, receive updates & approve further actions.

7. To consider registering the land on the corner of Reading Road and Greenmore

It is currently showing in land registry as not owned, but documentary evidence in the office shows it is the Parish Council's

8. To approve actions regarding Remembrance Day 2024, including wreath purchase, laying & budget.

9. Community Speed Watch [CSW]

Appendix B

9.1. To receive an update to the meeting held 18th September to inform the village of options regarding CSW, and approve Woodcote Community Speed Watch will be a Parish Council lead initiative.

9.2. Approve budget for CSW sundries.

9.3. Approve Community Speed Watch Working Group Terms of Reference

Appendix C

9.4. Appoint the first members to the Working Group, further members to be appointed at a future meeting.

10. Village Hall

Appendix D

10.1. To receive update on the flat roof project

10.2. To note actions taken regarding Flat Roof leak due to severe weather in mid September.

10.3. To note further legal advice on the Village Hall management and update on actions from the 1st Nov 2023 meeting regarding the Village Hall.

11. Finance 2023-24

Appendix E

11.1. To receive the external audit report for 2023/2024 and agree actions.

11.2. To note the notice of conclusion of audit for 2023/2024 has been posted.

12. Finance 2024-2025

Appendix F

12.1. To approve the finalised payments list for September & approve payments for October 2024.

12.2. To note receipts for September 2024

12.3. To note the reconciled bank balances to 30th September 2024

12.4. To complete the Q2 budget review and approve virements.

13. To receive Items of Correspondence and agree actions arising.

Correspondence

None.

14. Matters for future discussion

15. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

16. Confirm the date and time of the next Council Meeting: 06th November 2024.

Items for the next agenda to be submitted to the Clerk no later than 23rd October for inclusion on the next agenda.