

Notice of a Meeting of Woodcote Parish Council

Wednesday 03rd April 2024 at 19:30, The Function Room, Woodcote Village Hall

All Councillors are summoned to a Meeting of Woodcote Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 06th March 2024

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To note decisions of the Planning Authority

4.1. P24/S0251/HH - Old Forge South Stoke Road Woodcote RG8 0PL

Demolition of existing rear shed, erection of new single-storey rear extension and new front porch.

WPC Response: NO OBJECTIONS, however Council has concerns about the proposals to build up to and on the boundary line, which is against advice of the Joint Design Guide 2022 and would not be typical in character for the plots / houses in this road.

To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)

4.2. P24/S0827/DIS – Wunthro, Behoes Lane, Woodcote, RG8 OPS

Discharge of condition 8 (Details of Microgeneration System (prior to installation), 14 (Details of Biodiversity Enhancements) and 15 (External Lighting - Wildlife) on application P22/S4657/FUL (Demolition of the existing bungalow and outbuilding and the construction of two new dwellings, detached bin and bike storage, associated landscaping and new access).

5. To receive the inspection report for the Play Equipment Areas and agree any actions arising.

Appendix A

6. Finance 2023-2024

Appendix C

- 6.1. To approve finalised Payment List for March 2024
- 6.2. To note receipts for January; February & March 2024
- 6.3. To note the reconciled bank balances, up to March 2024, including all other Bank Reconciliations for this financial year, now all data has been moved to Scribe Accounting.
- 6.4. To complete the quarterly budget review and approve virements.
- 6.5. To approve asset register for 31st March 2024
- 6.6. To ratify decision made on email due to time constraints to award the Youth Club a grant for FY 2023-2024.

7. Finance 2024-2025

Appendix D

- 7.1. To approve payments list for April 2024.

8. Clerks Report

Appendix E

- 8.1. To review the Action List
- 8.2. To consider reinstating the Neighbourhood Plan Committee, to include review of the Local Plan, and approve Terms of Reference
Members to be appointed at the Annual Meeting of the Council in May 2024, after asking the community for volunteer members.
- 8.3. To consider asking the Woodcote Allotment Charity Trustees to approve or ask for removal of the trees on the allotment ground, outside the boundary hedge.
- 8.4. To approve sending a letter of thanks to the donator of 8 fruit trees in the Folley Green Play Area, and approve the installation.
- 8.5. To approve an official position regarding the Parish Council notice boards, and which organisations can ask for notices to be displayed.
- 8.6. To approve actions regarding "dangerous tree on Green Lane"
NOTE: At time of issuing agenda, Clerk still needed to ascertain if this was a PC tree to be removed.

9. Governing Documents, to approve new or updated governing documents.

- 9.1. Grants Policy

Appendix F

10. To receive Items of Correspondence and agree actions arising.

11. Matters for future discussion.

12. To agree list of items from this meeting to be submitted to Woodcote Correspondent or our Facebook Page as a Parish Council Update.

13. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Confidential Papers

- 13.1. Approve Salary Point, Hours and Contract for Litter Picker(s)

14. Confirm the date and time of the next Council Meeting 03rd April 2024.